

## **ARTSSCI 3DS1 / Deep Skills Development 2019-20, Term 1**

**Instructor:** Dr. Brian W. Baetz, P.Eng. (email: [baetz@mcmaster.ca](mailto:baetz@mcmaster.ca))

**Office Hours:** Mondays 10:30-11:20am, LRW-3038 (Jenkins Room)

**Class Times and Locations:** Mondays 9:30-10:20, KTH/106

### **Course Description and Course Objectives**

This course will explore the integration and synthesis of a wide range of deep skills to enable students to lead richer and more balanced lives, while at university and as future working professionals. Deep skills include mindfulness and contemplative practices, empathy building, emotional intelligence, creativity and developing employment readiness and personal resilience.

This course is designed for participatory learning. You are expected to attend class and to develop your skills in working with others, teaching others, and learning from them.

A portfolio will be developed by each student over the term, and will be the basis upon which this course is evaluated (Pass/Fail).

### **Required Texts and Materials**

There is no textbook for this course. All related materials will be available through Avenue.

### **Work Assessment**

This course has no final exam. Your pass/fail grade will be based on class attendance and an end-of-term evaluation of the portfolio that you will develop over the term. The portfolio components will capture your journey over the semester in the development of your inherent deep skills. The portfolio is due by **4pm on 4 December 2019.**

### **Learning Outcomes**

Students who complete this course will have achieved the following learning outcomes:

- They will have explored and further developed a range of deep skills that are aligned with contemplative practices and mindfulness practices;
- They will have practiced a number of aspects to enliven and develop their inherent creativity;
- They will have explored and further developed a range of deep skills that are aligned with personal resiliency and their ability to thrive under challenging circumstances;
- They will have practiced a number of aspects to enhance their readiness for downstream employment as well-rounded working professionals.

### **Sustainable Written Work Submission Guidelines**

All written work for your portfolio will be submitted to Avenue in an electronic format.

### **Academic Integrity Statement**

*McMaster Policy on Academic Integrity:*

You are expected to exhibit honesty and use ethical behaviour in all aspects of the learning process. Academic credentials you earn are rooted in principles of honesty and academic integrity. Academic dishonesty is to knowingly act or fail to act in a way that results or could result in unearned academic credit or advantage. This behaviour can result in serious consequences—e.g., the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: “Grade of F assigned for academic dishonesty”), and/or suspension or expulsion from the university. It is your responsibility to understand what constitutes academic dishonesty. For information on the various types of academic dishonesty, please refer to the Academic Integrity Policy, located at:

<http://www.mcmaster.ca/academicintegrity>.

The following illustrates only three forms of academic dishonesty: 1) Plagiarism—e.g., the submission of work that is not one’s own or for which other credit has been obtained. 2) Improper collaboration in group work. 3) Copying or using unauthorized aids in tests and examinations.

### **MSAF Statement**

*McMaster Student Absence Form (MSAF):*

In the event of an absence, students should review and follow the Academic Regulations in the Undergraduate Calendar “Requests for Relief for Missed Academic Term Work.” Please consult the MSAF statement on our website (<https://artsci.mcmaster.ca/forms-requests/>) and direct any questions or concerns to Shelley Anderson or Madeline Van Impe in the Arts & Science Program Office as appropriate.

### **Academic Accommodation of Students with Disabilities Statement**

*Academic Accommodation of Students with Disabilities:*

Students who require academic accommodation must contact Student Accessibility Services (SAS) to make arrangements with a Program Coordinator. Student Accessibility Services can be contacted by phone 905-525-9140 ext. 28652 or email [sas@mcmaster.ca](mailto:sas@mcmaster.ca). For further information, consult McMaster University’s Policy for Academic Accommodation of Students with Disabilities.

### **Academic Accommodation for Religious, Indigenous, or Spiritual Observances (RISO):**

Students requiring academic accommodation based on religious, indigenous, or spiritual observances should follow the procedures set out in the RISO policy. Students requiring a RISO accommodation should submit their request to their Faculty Office (i.e. to Shelley Anderson or Madeline Van Impe in the Arts & Science Program Office) normally within 10 working days of the beginning of term in which they anticipate a need for accommodation or to the Registrar’s Office prior to their examinations. Students should also contact their instructors as soon as possible to make alternative arrangements for classes, assignments, and tests.

### **Email Contact and Student Responsibility Statement**

*Please Note:*

The instructor and university reserve the right to modify elements of the course during the term. The university may change the dates and deadlines for any or all courses in extreme circumstances. If either type of modification becomes necessary, reasonable notice and communication with the students will be given with explanation and the opportunity to comment on changes. It is the responsibility of students to check **their McMaster email** and course websites weekly during the term and to note any changes. Announcements will be made in class and by using the course email distribution list.

**2019-20 Weekly Schedule** (DS=Deep Skill Related; C=Creativity Related; T=Thriving/Resilience Related; W=Work Readiness Related---all modalities are numbered sequentially for each of these four categories)

**Week 1 (9 Sept)**

DS1 - Meditation

C1- The Act of Pilgrimage

T1- The Four Agreements

T2 - The Outstretched Hand

W1- 21 Things- Skype Interviews

**Week 2 (16 Sept)**

DS2 - Five Step Heart

C2 - Classical Music

T3 - Day Review

T4 - Dream Journal

T5 - Faster EFT

W2 - Effective Communication I

**Week 3 (23 Sept)**

DS3 - Walking Meditation

DS4 - Om Chant

C3 - Look to Greenery

T6 – Mindful Eating

T7 – The Small Stuff

W3 - Improv

**Week 4 (30 Sept)**

DS5 - Affirmations

C4 - Handwritten Notes

T8 - Mitigating Small Annoyances

T9 - Hand Reflexology

T10 - Thirty Minutes Outdoors

W4- Answering the Phone

**Week 5 (7 Oct)**

DS6 – Visualization and Feeling

C5 - Mark Making

T11 - Empathy for Others

T12 - Deep Listening

W5 - Your Greatest Asset

**Week 6 (21 Oct)**

DS7 - Forgiveness Exercise

DS8 - The Love Project

C6 - Listening to Birdsong

T13 - Seeing as if the First Time

T14 - Mind is the Builder

W6 – Stating Your Vision

**Week 7 (28 Oct)**

DS9 - Entraining Peace

C7 - Expressive Writing

T15 - Your Favourite Place

T16 - Mudras

T17 - Quality Sleep

W7 - Effective Communication II

**Week 8 (4 Nov)**

DS10 - Silence

C8 - Artist's Date

T18 –Giving Thanks as if it has Already Happened

T19 - Attitude Shift- Kindness

T20 - Body Mindfulness

W8 - Discovering Your Ideal Future

**Week 9 (11 Nov)**

DS11 - Touching the Earth

DS12 - Drishti

C9 - Morning Pages

T21 - Attitude Shift- Trust

T22 - Habit and Incrementalism

W9 - 21 Things- In-Person Interviews

**Week 10 (18 Nov)**

DS13 - Remembrance

C10 - Listening to Water, Confluences

T23 - Gratitude Attitude

T24 - What is it like to be You

T25 - Eight Limbs of Yoga

W10 - Effective Communication III

**Week 11 (25 Nov)**

DS14 - Just Like Me

DS15 - Watching the Mind

T26 - Affectionate Writing

T27 – Smiling, Half-Smile and Living with Compassion

W11 - Speaking Tradition

**Week 12 (2 Dec)**

DS16 - Heart of Peace and Joy

T28 - Minimizing Worry

T29 - Heart Connection

T30 - Entitlement to Miracles