

TO: Dr. Jean Wilson, Director, Arts & Science Program

RE: Reference Request

CHECKLIST:

- Discuss reference with Dr. Wilson (3 weeks before due date)
- Please submit to Shelley or Madeline one copy of this form for EACH letter required
- For Dr. Wilson's information, please also submit to Shelley (A-L) or Madeline (M-Z) ONE copy of:
 - your CV/Resume
 - your student record/transcript

DUE DATE: _____

Name of Program/Institution to which you are applying: _____

Reference to be emailed by Dr. Wilson (institution will send instructions to her)

OR

Reference to be emailed by Dr. Wilson to the following person and email address:

Student Name & Number: _____

Phone & McMaster Email: _____

Signature & Date: _____

FYI:

Shelley Anderson, Program Administrator, anderso@mcmaster.ca

Madeline Van Impe, Program Administrator, vanimpem@mcmaster.ca

Dr. Jean Wilson, Director, wilsonj@mcmaster.ca

Arts & Science Program

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